

**NATIONAL DEFENCE ACADEMY ALUMNI ASSOCIATION**  
**(NDAAA)**

**MINUTES OF ANNUAL GENERAL BODY MEETING**  
**NDAAA (CENTRAL) HELD ON 01 DECEMBER 2016**

1. **General.** The Annual General Body Meeting, NDAAA was held on 01 December 2016 (Thursday), 1030h at Col NJ Nair Auditorium. The meeting was chaired by Air Marshal JS Kler, VM Comdt NDA and President NDAAA. The following members attended the meeting:-

- |                                     |                             |
|-------------------------------------|-----------------------------|
| (a) Brig Dilip Gole (Retd)          | - Sr Vice President         |
| (b) Rear Admiral SK Grewal, VSM     | - Vice President            |
| (c) Brig Ajit Apte (Retd)           | - Secretary, Pune Chapter   |
| (d) Air Cmde RM Sridharan (Retd)    | - Member                    |
| (e) Cmde Narendra Kapur, YSM (Retd) | - Member                    |
| (f) Brig Bency P Jacob              | - PD Trg                    |
| (g) Gp Capt Kulvinder Singh         | - Secretary                 |
| (h) Wg Cdr S Anand                  | - Nodal Offr & Ex-Treasurer |
| (j) Cdr R Ananth (Retd)             | - Hony Treasurer            |
| (k) Prof (Dr) OP Shukla             | - Principal                 |
| (l) Members of Alumni Association   |                             |

2. The meeting was convened at 1030h. The quorum of 60 members was completed. A total 67 members attended the meeting. The house was briefed on the progress of the previous AGBM held on 18 Oct 2015 and the action taken on the points of GCM. The status was reviewed and is appended at para 3:-

3. **Review of Points of Previous AGBM Held on 22 Sep 2014**

<b><u>Ser</u></b>	<b><u>Point</u></b>	<b><u>Action</u></b>	<b><u>Info</u></b>
(a)	<p><b><u>Names of Course Coordinator be obtained and List Promulgated.</u></b></p> <p><b><u>Update.</u></b> Names of Course Coordinators received from Adm Br and uploaded on the web page.</p> <p><b><u>Progress.</u></b> Point Closed</p>		All
(b)	<p><b><u>Fmn of NDAAA Chapters in one Major City of each State</u></b></p> <p>.</p> <p><b><u>Progress.</u></b> DO from Comdt to all GOC-in-Cs, FOC-in-Cs, AOC-in-Cs and Comdt of Cat 'A' Establishments forwarded vide DO letter Nos 016921 / Alumni dt 28 Sep 16.</p> <p><b><u>Decision.</u></b> Action under process point to be closed.</p>	NDAAA Cell	All

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(c)	<p><b><u>Local Guardians\Sponsors of Foreign Cadets.</u></b></p> <p><b><u>Discussion.</u></b> Issue being relooked into. Members have been requested to volunteer. Majority of the foreign cadets have volunteered for the same. There are a total of 89 cadets in NDA.</p> <p><b><u>Decision.</u></b> Point to be pursued. List of foreign cadets to be put up onsite &amp; list of volunteer offers to be obtained from Pune Chapter.</p> <p><b><u>Status.</u></b> <i>The list of foreign cadets will be forwarded to NDAAA Pune Chapter in hard copy by 15 Jan 17. The name of foreign cadets can not be uploaded on NDAAA webpage due to security reasons.</i></p>	NDAAA Cell	All

4. **Review Of Points Previous AGBM Held On 18 Oct 2015**

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(a)	<p><b><u>Attendance of Spouses / Children for Reunions.</u></b> It was brought out that while spouses would be permitted for reunions, children would not be permitted to be a part of the reunions. However widows were cordially invited and were permitted with one child as escort. It was also requested by the members to facilitate Diamond jubilee celebrations by the NDA in addition to Golden Jubilee and include the same as part of SOP.</p> <p><b><u>Decision.</u></b> The SOP was to be revised accordingly, and put up on the website. NDA would host only the Golden and Diamond jubilee functions. Others reunions of the alumni were to be held outside the NDA.</p> <p><b><u>Status.</u></b> Reunion SOP revised and put up on the NDAAA website.</p> <p><b>Point to be closed.</b></p>		All
(b)	<p><b><u>Utilisation of 85% of Income.</u></b> The auditors had pointed out that since NDAAA was a charitable organization, 85 % of its income was to be expended during a financial year to meet the requirements of a charitable institution, and only 15% could be accrued each year.</p> <p><b><u>Decision.</u></b> Legal opinion to be sought from a Chartered Accountant as regards the roll over period permitted for charitable organizations and put up to the GCM.</p> <p><b><u>Status.</u></b> CA has been appointed. The issue is being worked out.</p> <p><b><u>Decision.</u></b> After the feedback from CA, the case will be discussed further in GCM.</p>	NDAAA Cell	All

5. **Ratification Of Governing Council Meeting Points held on 23 Mar 2016**

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(a)	<p><b><u>Institution of Rolling Trophy.</u></b> Institution of rolling trophy for the best Civilian / Junior staff of NDA.</p> <p><b><u>Decision.</u></b> Modalities to be worked out. Rolling Trophy likely to be started by next NDA Day.</p> <p><b><u>Status.</u></b> The NDAAA will institute a rolling trophy to recognize and reward outstanding Gp 'C' Employees of NDA. The awards will be as follow:-</p> <p>(a) Best employee will be awarded the rolling trophy and a cash prize of Rs. 10,000/-.</p> <p>(b) The second and third best employee will be awarded prizes of Rs. 5,000/- and Rs 3,000/- respectively.</p> <p>(c) Additionally 10 nominated employees will be awarded a cash prize of Rs. 1,000/- each.</p> <p>The merit of the above awardees will be decided upon by a BOO. Nominations from respective Br/Sec/teams to be forwarded to Adm Br as and when sought.</p> <p><b><u>Discussion / Decision.</u></b> The trophy to be started wef Jan 17. Same to be given out on NDA day.</p>	Adm Br / NDAAA Cell	All
(b)	<p><b><u>Exemption from Interest to Cadets.</u></b> Loan to the Cdts is disbursed in either of the following modes:</p> <p>(a) Fixed amount per month to cater for the day-to-day expenses of the cadet. The amount should not exceed Rs. 3,000/- per month, for a maximum of 30 months.</p> <p>(b) One time grant to meet financial exigency of the family. This loan should not exceed Rs.50,000/-.</p> <p>(c) In any case the total loan amount is not to exceed Rs.1,40,000/- (Rupees One Lakh Forty Thousand only).</p> <p><b><u>Comments.</u></b> As per observations of the Chartered Accountant, NDAAA being a Charity Organization should not be generating interest on amount utilized for welfare. Hence, interest should not be charged from the cadets.</p> <p><b><u>Decision.</u></b> Status quo to be maintained; the cadets to be charged at rate prevailing at the time of disbursement of loan. <b>Point to be closed.</b></p>	NDAAA Cell	All

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(c)	<p><b><u>Procurement of Card Maker Printer.</u></b> As per GBM held on 31 Oct 2013 it was decided that cards will be printed using the Card Maker available at Cdt's Sec. Same was implemented from Jan 16 onwards. However, it was realized that the computer connected to the Card Maker is being extensively utilized by the staff of Cdt Section, &amp; is not available to NDAAA staff to work on towards making of cards. Moreover, the workload on the computer would go up during the EOT. That is when the cards need to be printed for the passing out course. Hence, keeping in mind the clash, it is suggested that a Card Maker Machine may be procured for NDAAA office.</p> <p><b><u>Decision.</u></b> The need was agreed to. It was decided that a card maker be bought in the current financial year. However, till such time a the machine is procured, the process of card making should commence immediately from the commencement of the term. The cards are to be handed over to successfully passed out Cdts at the end of term.</p> <p><b><u>Status.</u></b> Card Maker printer procured and installed at NDAAA office</p> <p><b>Action completed. Point to be closed.</b></p>		All
(d)	<p><b><u>Procurement of Car Stickers.</u></b> During Jul and Aug 2011, 8000 Car Stickers were procured from M/s Industrial Graphic Prints, Pune @ Rs. 5.70 each + VAT 5%. At present, approx 50 Car Stickers are remaining with NDAAA office. Proposal will be put up for procurement of 5000 Car Stickers from local venders. Quotation letter will be followed after approval by GCM members. The approx cost of the project is 30,000/- plus VAT/ Service Tax, if applicable.</p> <p><b><u>Decision.</u></b> It was decided to go ahead with the printing of the stickers.</p> <p><b><u>Status.</u></b> 5000 Car Stickers have been procured.</p> <p><b>Action completed. Point to be closed.</b></p>		All

6. **Agenda / Fresh Points**

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(a)	<p><b><u>BRIG DR GOLE, SENIOR VICE PRESIDENT, NDAAA</u></b></p> <p><b><u>Creation Of Larger Corpus.</u></b> The present provision in the constitution of creating a corpus of Rs. 1 Crore is too meager, and we have already reached there. This should in the first instance be raised to Rs. 5 Crores. Having done so the following may also be incorporated:-</p> <p>(i) No expenses be incurred till such time the corpus is built up to the suggested level except:</p> <p>(aa) Expenses incurred on routine operations for management of the fund with the approval</p> <p>(ab) Expenses incurred on conduct of specific events / items as approved by the GC. Loans to cadets requiring financial assistance. Outright grants to cadets who are medically boarded out due to injuries suffered during training at the discretion of the GC.</p> <p>(ii) The above will ensure there is no need to spend 80% of the annual income on some project every year.</p> <p>(iii) The CA appointed by NDAAA should make the necessary applications and obtain approvals from the Charity Commissioner in this regard.</p> <p><b><u>Discussion.</u></b> House was in agreement Gen Israni suggested the corpus to be raised to 10 Crores.</p> <p><b><u>Decision.</u></b> The president directed the secretary to task the CA to work out the modalities and amend the constitution of NDAAA accordingly. He also directed that till the time corpus is raised to 10 Crores, no other expenditure other than social causes to be made from the Alumni fund.</p>	Secy / Nodal Offr NDAAA	All

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(b)	<p><b><u>Utilisation Of Alumni Funds.</u></b></p> <p>(i) Alumni funds must be essentially used to support Alumni and their wives / widows. This could be in the form of medical exigencies falling outside the scope of ECHS, financial distress or any such support as may be approved by the GB in the future.</p> <p>(ii) These financial awards, in principle must be returnable as they will be given to pensioners in the form of soft loans. This will also ensure that the fund is regenerative in nature and can reach out to as many Alumni as possible who need such assistance.</p> <p>(iii) In exceptional cases financial grants may be given from the NDAAA funds after approval of the GC.</p> <p>(iv) Since we are planning to put a hold on all further expenditure from the NDAAA Fund till the corpus is built up, the ground work should now be undertaken in the interim period to set up the mechanism for receipt of requests for assistance, verification, payout and payback arrangements that can be put in place to operate such a delivery model.</p> <p>(v) Preliminary contact with the Adjutant General and Managing Dir, ECHS has been made in this regard and should be followed up.</p> <p><b><u>Discussion.</u></b> The point was discussed along with the previous point. The house was not in agreement for spending of money through ECHS for the medical cases. The house also agreed that first the corpus needs to be increased to a substantial amount, before undertaking any such expenditure, where recovery of funds could be in doubt. The house was of the opinion that the fund should be used for/at NDA.</p> <p><b><u>Decision.</u></b> The president directed that more suggestions be fwd by members for optimal utilisation of the funds within the constitution of the Association.</p>	All Alumni	Secy / Nodal Offr NDAAA
(c)	<p><b><u>Golden / Diamond Jubilee Reunions.</u></b> The President, NDAAA should host one cocktail/dinner for the Alumni celebrating their Golden Jubilee/Diamond Jubilee from the NDAAA Funds. This will be great gesture towards the veterans who come to visit their alma mater in their twilight years. This would apply to ONLY the genuine Golden/Diamond Jubilee events and not to any other reunions that otherwise take place end of every term.</p> <p><b><u>Discussion.</u></b> The President brought out that all evenings during a reunion are engaged with some or the other event being planned. Moreover, this would entail an additional expenditure on the association of approx 50,000/- per reunion.</p> <p><b><u>Decision.</u></b> Status quo to be maintained</p>	Secy/ Nodal Offr NDAAA	All

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(d)	<p><b><u>NDAAA Sports Day</u></b>. This was a very special event held on a Sunday morning in Oct every year. The scope as envisioned was to invite all alumni in and around Pune for a morning of interaction through sport. It would be another means of spreading the network of the NDAAA. This event should be reinstated in the NDA Calendar.</p> <p><b><u>Decision</u></b>. The President agreed to the point and directed the secy to plan a NDAAA sports day where the alumni could interact with each other and the staff at NDA.</p> <p><b><u>Status</u></b>. <i>NDAAA sports day will be held in Mar 17. The date and itinerary will be intimated to all alumni members through email &amp; promulgated on NDAAA webpage.</i></p>	Secy / Nodal Offr NDAAA	All
(e)	<p><b><u>Interaction With Cadets by Alumni</u></b>. This event, conducted every term was discontinued for several reasons. At the GCM held in March this year, the then Comdt agreed to resume the same. This has not happened. Feedback from cadets and sqn offr on this event had been uniformly positive in the past. The meeting in the Offrs Mess, following this event, provided an opportunity to the Alumni to listen to the Comdt on the various new developments taking place at our Alma Mater, and how the NDA was going ahead in the changing service environment, which too was very rewarding. The President, NDAAA may re-consider.</p> <p><b><u>Discussion</u></b>. The President appraised the house that, the training schedule of the Cdts was jam packed and there was no hope to plan such intimations. However, during the AT-16, the Comdt had invited some of the alumni to his residence during the Comdt's Tea with cdts. There was a good interaction of alumni with cdts &amp; the NDA staff.</p> <p><b><u>Decision</u></b>. The President directed the Secy to plan it during each term, and he also requested that more alumni should come over during the occasion to interact with proficient cdts.</p>	Secy/ Nodal Offr NDAAA	All
(f)	<p><b><u>Communication With Alumni</u></b>. There has been a void in keeping in touch with Alumni. To that end it was decided two years ago that at the end of every term a news letter would be sent to all Alumni directly on their registered e-mail ids. The news letter would include all activities up to and including the reunions that had taken place at the end of term. To that end a bulk e-mail programme was to be set up and activated. This would also be the tool to inform alumni about events such as the forthcoming GBM. This system has not yet been established and should be done ASAP</p>		

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
	<p><b><u>Discussion.</u></b> The nodal officer appraised the house that a mail group has been formed for the purpose and is functional now, which was confirmed by few of the members also. He also requested the other members to fwd their individual/course mail ids to be added to the group.</p> <p><b><u>Decision.</u></b> The President directed the nodal officer to add more members to the group and to complete the task at the earliest.</p> <p><b><u>Status.</u></b> <i>An email group has been made functional and aprrox 2500 mail ids of members have been collated. All members have been requested to fwd their individual / course group ids for inclusion in the group. The group is already functional and same was confirmed by the members during the AGBM.</i></p>	Nodal Offr NDAAA	All
(g)	<p><b><u>Membership for medically boarded out cadets.</u></b> As per NDAAA SOP, only cadets who have successfully completed their training at this Academy are eligible for membership of the NDAAA. Recently, Mr Ashok Shukla, who joined the Academy with 68<sup>th</sup> course, Delta Sqn, and was later boarded out in his 4<sup>th</sup> term on medical grounds, contacted NDAAA office to apply for membership. Such requests have been received in the past also.</p> <p>It is suggested that Cdts who are boarded out on medical grounds be allowed to become members of NDAAA, and the SOP be revised accordingly.</p> <p><b><u>Discussion.</u></b> Few members brought out that the issue has been discussed earlier also and that it was not agreed too. The house was in agreement that the membership should be extended to only those who successfully pass out of the Academy.</p> <p><b><u>Decision.</u></b> The President directed that status quo be maintained.</p>	Secy/ Nodal Offr NDAAA	All
(h)	<p><b><u>Vehicle for Alumni.</u></b> Some of the members brought out that for the schedule meeting more no of busses on more routes should be planned for the members.</p> <p><b><u>Discussion.</u></b> The nodal officer appraised the house that any request received will be entertained, however, the alumni are requested to intimate the requirements in time to arrange the busses and plan the route.</p> <p><b><u>Decision.</u></b> The President directed the nodal officer to do the needful in future.</p> <p><b><u>Status.</u></b> <i>The details of pick up points to be fwd to NDAAA Central by Pune Chapter / Course Coordinator along with alumni coordinator for each point. Members may contact Pune Chapter / Course Coordinator for the same.</i></p>	Nodal Offr NDAAA	All

<u>Ser</u>	<u>Point</u>	<u>Action</u>	<u>Info</u>
(j)	<p><b><u>Tea after POP</u></b> Few of the alumni requested the Comdt that arrangements for tea and refreshments should be made for everyone who comes to witness the POP.</p> <p><b><u>Discussion</u></b> The President appraised the house that Tea and refreshments are being offered to all Parents and some of the guests at Salaria Square after the POP. However, offering the same to everyone might not be possible due to numbers involved.</p> <p><b><u>Decision.</u></b> The President directed that status quo be maintained.</p>	All	Secy / Nodal Offr NDAAA

8. The meeting came to an end with the vote of thanks by the Senior Vice President NDAAA.

9. These minutes have the approval of the President NDAAA

**Sd/- x x x x**  
(S Anand)  
Wg Cdr  
Nodal Offr and  
Executive Treasurer, NDAAA  
For President NDAAA

**All concerned**